HAVANT BOROUGH COUNCIL PUBLIC SERVICE PLAZA CIVIC CENTRE ROAD HAVANT HAMPSHIRE P09 2AX

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GOVERNANCE & AUDIT COMMITTEE AGENDA

Membership: Councillor Smith K (Chairman)

Councillors Buckley, Hart, Kennedy, Mrs Smallcorn, Tarrant and Wilson

Meeting: Governance & Audit Committee

Date: Wednesday 5 March 2014

Time: 5.00 pm

Venue: Hollybank Room, Public Service Plaza, Civic Centre Road,

Havant, Hants PO9 2AX

The business to be transacted is set out below:

Jo Barden-Hernandez Service Manager – Legal & Democratic Services

25 February 2014

Contact Officer: Tristan Fieldsend 023 9244 9233

Email: tristan.fieldsend@havant.gov.uk

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1 Apologies

To receive apologies for absence.

2 Minutes 1 - 2

To confirm the minutes of the Governance and Audit Committee held on 20 November 2013.

3 Matters Arising

To consider any matters arising from the minutes of the previous meeting.

4 Declarations of Interest

5	Chairman's Report	
6	External Audit Papers	3 - 24
7	Internal Audit Progress Report 2013/14	25 - 38
8	Internal Audit Charter 2014/15	39 - 52
9	Internal Audit Plan	53 - 58
10	Effectiveness of Internal Audit	59 - 74
11	Code of Conduct Complaints	
	To receive a verbal update from the Service Manager (Legal and Democratic).	

Part 2 (Confidential Items)

None

GENERAL INFORMATION

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